



Job Description: Trustee of HMFA

Salary: Unpaid/Voluntary

Start Date: Ongoing

Herefordshire Marches Federation of Academies – Trustee Roles

This is an opportunity to contribute to the educational improvement, exercise leadership and strategic decision making and make a positive difference in the lives of children and communities by joining the Board of a Multi Academy Trust (MAT).

About Herefordshire Marches Federation of Academies (HMFA)

HMFA are a Charitable Trust, there are four schools within the Multi Academy Trust and these are Lord Scudamore Academy, Sutton Primary Academy, Kings Caple Primary Academy and St Weonards Academy, plus three nurseries across the four schools.

Furthermore, there are four Associated schools: Marden Primary Academy, Pencombe CE School, Clehonger CofE Primary School & Llangrove CE Academy. With a total number of 1,180 pupils across the federation of schools.

Whilst all of our academy schools have their own distinct identity, they benefit from the overall management of the HMFA.

MISSION

The HMFA Trust places children at the centre of everything we do. Our drive and focus are on creating and ensuring that an innovative and creative education is provided for all. We aim to nurture and develop resilience in every child, empowering them to build meaningful relationships and develop the confidence to explore their own potential.

VISION

Opening minds, creating opportunities in a safe and nurturing environment where children can explore and ignite a passion for a life-long curiosity to learn about themselves and the world around them.

VALUES

Integrity – the moral courage to be sincere, reliable, trustworthy, respectful and courteous at all times.

Inclusivity – having the confidence to be who you are, celebrating commonalities and differences.

Resilience – developing inner strength to face challenges and learn through failures to achieve success.

Kindness – the quality of being friendly, generous and considerate because it's the right thing to do.

Curiosity – encouraging inquisitive thinking such as exploration, investigation, and love of learning; acquiring knowledge and skills.

The role:-

We are looking for an exceptional individual to join our Board of Trustees at HMFA Trust. A background in one of the areas below would be beneficial to the Trust, though we would welcome interest for all potential Trustees who feel they have a skill set to offer:

- Business
- Marketing/Fundraising
- Finance
- Education leadership
- Leadership or Governance in an educational setting
- Special Educations Needs
- Human Resources
- Social work
- Safeguarding
- Charity Sector

We have vacancies for areas of expertise on our Trust Board, and our sub committees of Finance, Audit & Risk and Pay Review Committees.

We are seeking trustees not only with the relevant knowledge and experience but also with strong interpersonal skills, an adaptive approach and a strategic mindset.

Trustees – or non-executive directors – are both charity trustees and company directors of the trust. The trustees ensure compliance with the trust’s charitable objects and with company and charity law.

Our Board meets at least three times per year. In addition, the Board currently operates two sub-committees made up of Trustees:

- Finance, Audit & Risk.
- Pay Review

We are keen to recruit from the Herefordshire community, where our schools within the Trust are based but welcome those from further afield who possess the skills and knowledge needed to make a meaningful contribution to our Board.

Expectations of trustees

It is important that trustees fully understand what is expected of them in their role. This includes:

- Attendance at full Board meetings (minimum of three per year) these are usually held in Hereford between approximately 6pm – 8pm.
- Possible additional Membership of a Trust committee and attendance at related meetings, often held remotely online, up to one each term, during the School day
- Commitment to maintain confidentiality and conduct in line with the trust’s vision and values;
- Commitment to ongoing training, usually online, in addition to Board meetings;
- Participation in the Board’s skills audit and external reviews of governance;
- Undertake a DBS check and provide two satisfactory references.

HMFA is uncompromising in its commitment to safeguarding children and young people.

The Trust is committed to promoting a diverse and inclusive community - a place where we can all be ourselves and succeed on merit, ensuring best practice in our recruitment process is essential to our commitment.

To find out more about Herefordshire Marches Federation of Academies:

Visit our Trust website hmfa.org.uk

How to apply

We require a CV and short supporting statement outlining:

- The skills and experience you have to offer to our Trust Board
- Your commitment to undertake mandatory training and to acquire or develop the skills needed to be an effective Trustee.

Please send the above to Suki McGowan at hmfa.companysecretary@hmfa.org.uk
or call Suki on 01432 378577 to discuss.



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